



THE
**CREATIVE
LEARNING**
PARTNERSHIP TRUST



Early Years Toileting Policy

Reviewed: November 2025

Review Date: November 2026

Early Years Toileting Policy and Procedures

Policy statement

No child will be excluded from participating in the nursery who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. To facilitate this

-Work will be carried out with parents towards toilet training as and when children are ready, unless there are medical or other developmental reasons why this may not be appropriate at the time.

-Provision in Nursery is supportive and promotes children's toilet training it also enables to change children still in nappies safely.

-Toilet training is seen as a self-care skill that children have the opportunity to learn with the full support of Nursery staff.

Changing Procedures

- There is a list of the young children in the nursery's care who are in nappies or 'pull-ups'.
- Each young child has their own basket to hand with their nappies or 'pull ups' and changing wipes.
- All staff are familiar with the hygiene procedures and carry these out when changing nappies.
- Gloves and aprons are put on before changing starts and the areas are prepared.
- Children should be encouraged to wash their hands and have soap and towels to hand. They should be allowed time for some play as they explore the water and the soap. Antibacterial hand wash liquid or soap should not be used for young children.
- Nappies and 'pull ups' are disposed of hygienically. Cloth nappies, trainer pants and ordinary pants that have been wet or soiled are rinsed and bagged for the parent to take home.
- In addition, staff ensure that nappy changing is relaxed and a time to promote independence in young children.
- Children who are undergoing potty training are encouraged to use the potty when necessary at nursery
- Children are encouraged to take an interest in using the toilet/potty; they may just want to sit on it and talk to a friend who is also using the toilet/potty.
- Children should be encouraged to wash their hands and have soap and towels to hand.
- Staff will liaise with parent and carers about potty routines and progress.
- Older children access the toilet when they have the need to and are encouraged to be independent. • Good hygiene routines are encouraged, regarding toilet flushing, use of toilet paper and hand washing.
- Staff support bottom wiping where needed, in a positive and encouraging way.

Disseminating and Implementing this Policy

All nursery staff will be required to read this policy and to comply with the contents of the policy. The policy will be kept in the policy folder, with a copy in Nursery for staff to refer to at all times. It may also be accessed on the Nursery area of the school website.

The implementation of the policy will be monitored by nursery staff on a day-to-day basis.

Any adverse incidents will be recorded and reviewed to ensure the policy is fit for purpose.

